

## Information sheet on Art. 13 of the EU General Data Protection Regulation

The following information must be provided to you in accordance with Art. 13 of the General Data Protection Regulation ([GDPR, Regulation \(EU\) 2016/679](#)) when collecting personal data:

### 1. to Art. 13 section 1 a) and b):

The person responsible for the collection and processing of personal data is the Georg-August-Universität Göttingen Stiftung öffentlichen Rechts (without University Medicine), Wilhelmsplatz 1, 37073 Göttingen [in the following: University of Göttingen]. The specific data processing office is the Goettingen Graduate School of Social Sciences [in the following: GGG] within the scope of the tasks defined in its [regulations](#) (German only).

The data protection officer of the University of Göttingen is

Herr Prof. Andreas Wiebe, LL.M. (Virginia),  
Platz der Göttinger Sieben 6  
37073 Göttingen  
Email: [datenschutz@uni-goettingen.de](mailto:datenschutz@uni-goettingen.de).

### 2. on Art. 13 section 1 c):

The collection of personal data is necessary in order to:

- ensure the quality assurance of the doctorate (§ 2 section 2 a) of the GGG regulations)
- advise doctoral candidates (§ 2 Section 3 a)
- administer participation in courses of the qualification program, interdisciplinary events and network meetings (§ 2 section 3 b)
- process applications for short-term scholarships and grants (§ 2 section 3 c)
- ensure the external supervision of foreign doctoral candidates (§ 2 section 3 d)
- give some information about the measures of the GGG (§ 2 section 3 e)
- support the good scientific practice (§ 2 section 3 f)
- contribute to the alumni work (§2 section 3 h)
- initiate offers in the field of equality, diversity and family friendliness (§ 2 section 3 i).

The collection of your data is based on the doctoral regulations of your faculty, the Lower Saxony Higher Education Act ([NHG, §17](#), German only) the Act on Statistics for Higher Education (Hochschulstatistikgesetz - [HstatG, §5](#), German only) and/or the GGG regulations.

### 3. to Art. 13 section 1 e):

The personal data will be further processed as follows and shared with other responsible bodies:

- a) Data relevant for your **status as a doctoral student** will only be processed by GGG, the member faculties and the doctoral programs in GGG. The data will only be transferred to (and back from) the specific doctoral program the doctoral students is a member of, mainly during registration, because of changes during the PhD process and while finishing the PhD process. Once a year a comparison with the Controlling Department of the University of Göttingen is scheduled (enrolment number, name, members of the Supervising Committee, if applicable doctoral

program, subject, faculty, email address). The data is also transmitted (anonymized and aggregated) to the relevant commission as part of evaluations of the GGG.

- b) **Data and information** that you submit **in conjunction with the registration process for courses provided by GGG** and its [cooperation partners](#), may be submitted to the cooperation partners if it is necessary. In addition to the data mentioned under a), this may also include notification of unexcused absence from courses in accordance with the [regulations governing the registration procedure](#) (binding nature of registration). For course-organization your contact details (name, e-mail address) and your faculty and graduate school will be passed to the course instructor. Data from course evaluation will be provided in aggregated manner only.
- c) **Data and information** that you submit in connection with **applications for scholarships and grants** will be brought to the attention of the responsible commission and, if applicable, the Executive Board for making the awarding decision. The data will be treated strictly confidentially and will not be passed on to other parties.

#### [4. to Art. 13 section 2 a\):](#)

Doctoral and examination data will be stored in accordance with the statutory retention periods.

#### [5. to Art. 13 section 2 b\):](#)

You have the right to obtain information about the personal data concerning you and, if necessary, to correct, delete or restrict the processing of this data and a right of objection against the processing. There is no right to transfer data whilst performing tasks in the public interest. The contact person on this at the GGG is Dr. Bettina Ross ([ggg@uni-goettingen.de](mailto:ggg@uni-goettingen.de)).

#### [6. to Art. 13 section 2 c\):](#)

If data processing is based on your consent, you have the right to revoke such consent at any time. The data processing carried out until your revocation remains legal as the revocation only applies for future data handling. In this case your data will be immediately deleted (but see point 8. below).

#### [7. to Art. 13 section 2 d\):](#)

You have the right to appeal to a data protection supervisory authority (Art. 77 DSGVO), e.g. at

Landesbeauftragten für den Datenschutz Niedersachsen

Prinzenstraße 5

30159 Hannover

E-Mail: [poststelle@lfd.niedersachsen.de](mailto:poststelle@lfd.niedersachsen.de).

#### [8. to Art. 13 section 2 e\):](#)

The provision of data by you relating **to 3 a) (data concerning your status as a doctoral candidate)** is mandatory.

#### [9. to Art. 13 section 3:](#)

If it is intended to process the personal data for a purpose other than that for which it was originally collected, the University of Göttingen or GGG shall provide the data subject, the specific purpose and any other relevant information prior to data processing.